

Office of International Medical Student Education

Summer 2025

MS1 Summer International Project

Application Requirements for Human Subject Related Research

A. PERSONAL STATEMENT

A personal statement addressing ALL the following questions (3 page maximum). Please label each section with the corresponding letter (a-d) to indicate your answer.

- a. Why are you interested in completing your specific project in your chosen location/country? Please include specific personal and professional learning goals in your response.
- b. Please describe any personal and/or professional characteristics that you believe will help you achieve your learning goals. Please include relevant experiences and/or training (if any) that may have prepared you for this work? (Please note: prior international health experiences are NOT required to apply).
- c. Please share the biggest challenges that you anticipate facing during your international project (personal and/or professional). What do you think will help you prepare for or overcome the challenge(s)?
- d. How will this mentored international project contribute towards your career objectives?

B. PROJECT DESCRIPTION:

Please attach the following (up to 1-2 pages):

Include all the following details:

- a. overall research question and brief description of the study design
- b. specific research and clinical observership (if applicable) activities to be completed during the summer
- c. research and clinical observership (if applicable) learning objectives (list up to three)
- d. projected deliverables (ie: poster presentation, conference abstract, report/manuscript)
- e. a mentorship plan detailing how you will be supervised by your Weill Cornell and local faculty

- C. If your research project involves human subjects and if you (the student) plans to present data or prepare a manuscript, IRB approval is required. This typically involves both Weill Cornell and local IRB approvals. Given that you will be working under the mentorship of the host (local, international) faculty, you should be included on the local IRB. For students participating on a project under the direction of WCM faculty, you should be added to the WCM IRB. All students engaged in projects that require IRB approval must also take the CITI training course (please submit a copy of the completion certificate).

Any application that involves human subjects must include IRB information, or the application will not be reviewed by the International Electives Committee.

D. Curriculum Vitae

E. Letter of Support from Weill Cornell Faculty Mentor

F. LETTER OF SUPPORT from Host Mentor (in English)

Please upload a Letter of support from your overseas (host) mentor stating:

- a. That they have knowledge and experience in the area to be studied.
- b. Their academic and clinical affiliations.
- c. Their willingness to accept the responsibility for supervising you in carrying out the project.
- d. Please have your host mentor indicate if local IRB and/or Ethics approvals are required and if you have been formally added as part of the research team.

Additional Requirements:

- Sign and Return Waiver Release Forms prior to departure
- Register your travel with Risk Management / Travel Insurance Program (International SOS)
- Summer projects must be 8 weeks in length
- Complete online required Global Health Ethics Course
- Attend the Pre-Departure Workshop
- Submission of a final narrative summary (impact statement) within 1 month of return
- Present a poster describing your work during the Fall International Fellows Reception (typically October 2025)