

Guidelines for International Reception Poster

What should my Poster look like?

- The poster should look professional as if you are preparing a poster for a professional scientific conference.
- The poster should contain the following sections. (This is a recommend outline.)
 - Name & Class Year
 - Title of Research Study and Site of Program
 - Background
 - Research Question (Focus / Purpose of Project)
 - Methods (Describe Study Design and Sample)
 - Student's Role (Your role in data collection, analysis, & other)
 - Results (Include tables, figures, etc.)
 - Conclusions
 - Pictures (Of relevant medical situations and local colleagues, not tourist photos)
 - Acknowledgements
 - Optional: Contact Information (Program, Student, Host Mentor)
- Poster dimensions should be approximately 30 x 40
- The Poster should not include personal pictures, pictures of faces of patients, scraps of paper tacked on to a poster board.
- You can go to Weill Cornell Duplicating Department's Print Shop, to Staples or to Fed Ex (see price estimates below), or use an online site to prepare your Poster. OGHE will provide the actual easel boards, onto which you will tack your poster board, tacks, tape, etc. OGHE cannot reimburse you for the cost of preparing the Poster. The dimensions of these stand-alone easel boards are 72L x 48W.
- Pages/photos may be printed in color, but OGHE cannot print in color for you.
- Students who traveled together to the same site may prepare a joint poster.

<u>Print Shop</u>	<u>Phone #</u>	<u>Price Estimates (based on 30x40 Poster)</u>
Weill Cornell Duplicating	212-746-0935	\$80.00
Staples *	212-223-0347	\$41.58
Fed Ex	212-452-0142	\$71.04

(Staples is clearly the least expensive but if there are any problems with your presentation, or if it isn't the right dimensions for the paper, they will charge you extra to fix it. They can print it on the same day, though, and Weill Duplicating needs 4 business days.)*